

DRAFT Minutes of Meeting May 22, 2017

OPENED MEETING: 9:00 AM

PRESENT: Laura Chan, ND, LAc; Jacqueline Yang, ND; Dan Corley, Esq., Deb Sellars, ND, Amanda Hegnauer, ND, Connie Beliveau, administrative support

APPROVED MINUTES:

9:00: Review of minutes from previous meetings.

- Motion made to approve Minutes from 3/20/17 meeting. Motion is seconded.
- Motion made to approve minutes of and 3/22/17 minutes with no amendments

LETTERS AND CORRESPONDENCE:

- Email to Christa Louise regarding NPLEX EPE (see below under “other business”)
- Letter to Dr. Laura Jones regarding use of laser therapy, being approved under 328-E:2 X (agenda item L).
- Letter to Dr. Elias regarding use of botox therapy not being approved for NDs to perform on the state of NH under 328-E:2 VI (agenda item B)
- Letter to Dr. Jennifer Taylor regarding use of Prolotherapy not being approved for NDs to perform on the state of NH under 328-E:2 VI (agenda item C)
- Letter to member of public regarding professional complaint. The board responded that “the board [cannot] help you to resolve [this issue] per our rules NAT 203.01(e)(2) which states that “nothing in the complaint suggests that the actions or omissions complained of may have constituted misconduct under RSA 328-E, the rules or any order of the board, or any statute within the authority of the board to enforce.”
- Letter to member of public regarding professional complaint related to release of medical records
- Letter to NH ND licensee regarding aforementioned letter of complaint and describing NH state laws regarding medical records
- Letter to Deb Allaire regarding initials / acronym used for Acupuncture specialty license (C.A. for Certified Acupuncturist)
- Letter to all licensees regarding PDMP registration and sending copy of DEA license to be on file with Naturopathic licenses

OTHER BUSINESS:

General Discussion and Agenda items:

9:20- 11:04:

- The board reviews the Naturopathic Board of Examiners New application checklist. Motion made to add a check box that states: “Proof of 500 hours of acupuncture training - if applying for acupuncture specialty.” Motion seconded and approved by all board members.
- Discussion of recent audit and need to follow up regarding PDMP requirements.
 - The board had sent a letter out to all members 2 months ago requesting that members with a DEA number register for the PDMP. The application renewal form was updated by Connie to add question #7: “Do you have a DEA #? What # _____?”

- Connet updates the board that the Board of Pharmacy is tracking a list of NDs with a DEA #. The board notes that not all members who have a DEA # are on the list and will send a letter to all licensees addressing the requirement to register (agenda item i)
 - The board makes an addition to the application renewal asking that each member with a DEA # send in a copy of their active DEA license to be in their file. Additionally, the board updates the renewal application to add the question: "Have you registered with the PDMP (Prescription Drug Monitoring Program)?"
- Deb Sellars raises concern per comments from a licensee that adjusting license renewal dates from June 30th to "original date of licensure" can be problematic for some individuals who have been moved to a June 30th date prior to 2015. At this point in time, renewal dates have been corrected to "original date of licensure" for those whose licenses were switched to June 30th after 2015. The board checked the list of renewal dates and confirmed that they are in compliance and will not subject any licensees to lapsed licenses as long as licensees stay current with their renewals.
- The Board reviews Christa Louise's letter regarding Elective pharmacy evaluation (EPE) of NPLEX exam. The letter questions whether the Board will eventually require that the elective NPLEX EPE be completed by NH NDs.
 - The board discusses that stricter continuing education and regulation would be advantageous for regulating naturopathic licensees, especially with an expanding formulary.
 - The board president makes a motion to eventually require passage of the EPE in NH. Motion is seconded and approved by all Board members.
 - Our emailed response (selected from a selection of a list of responses presented by NPLEX): "We currently grant drug prescribing authority to NDs and we intend to eventually require passage of the EPE, but we do not anticipate that the regulations for doing so will be complete until 2018." This letter is returned to Christa Louise and a note is made in NHBNE tickler files to follow up when more information is available.
- The board reviews a complaint regarding a licensee and dismisses it per Nat 203(e)(2). The board will not act on this complaint. Letter will be sent to member of public who sent complaint.
- The board reviews a second complaint regarding the release of medical records to a patient from a NH ND. A letter will be written to the member of the public who sent the complaint and a letter will be written to the licensee informing the licensee of proper actions related to medical record release under NH state law.
- Dan Corley Esq informs the board that his term with the board is expiring and he would like to step down as board member at the end of his term. The board has been contacted by Amy Gebo who is interested in being a public member. The board will ask Ms. Gebo to send her CV for her review.
- Agenda item e: The Board decided to table the suggestion of waiving board member's membership fees to NHAND conference

- Agenda item f: The board reviewed CNDA email from Tina Beaudoin.
- Agenda item g: The board is informed of a phone call from a member with a specialty acupuncture license inquiring as to the correct initials to be used. The correct initials are "C.A." for certified Acupuncturist, not "LAc" for Licensed Acupuncturist.

11:04 - Tom Broderick Esq. enters meeting and meeting becomes non-public.

11:38: The meeting becomes public again

- Board president makes a motion to approve the updated formulary In NAT 406.01 Motion is seconded and all Board members vote to approve updated formulary.
 - Connie will contact Bob Lamberti regarding how to post updated formulary and inform licensees of update.
- Agenda items J & K are dismissed as having been already addressed.

NEW LICENSES APPROVED:

NONE

NEW LICENSES NOT APPROVED:

NONE

APPROVED FOR RENEWAL:

Candace Scholl, ND

Lisa Klasman, ND

Deb Sellars, ND

Emily Miller, ND - Dr. Miller sent in an additional 2.5 credits to complete her renewal which was approved (agenda item d.)

NOT APPROVED FOR RENEWAL:

NONE

SPECIALTY LICENSES:

Dr. Aline Potvin (Acupuncture) - The board received documentation in the form of a letter from Canadian College of Naturopathic Medicine confirming that Dr. Potvin completed over 500 hours of TCM and Acupuncture training. Motion made to approve that Aline Potvin ND receive her acupuncture specialty license. Motion seconded and specialty license approved.

OTHER:

MEETING ADJOURNED: 12:00 PM 5/22/17

DATE OF NEXT MEETING: July 17, 2017 9:00 AM.

Signature: Laura S. Chan ND, LAc

Seal:
